



## **THE CORPORATION OF THE TOWNSHIP OF ADDINGTON HIGHLANDS**

### **CHIEF BUILDING OFFICIAL / BY-LAW ENFORCEMENT OFFICER / FACILITIES MANAGER**

The Township of Addington Highlands, located in the Land O'Lakes Tourist Region, is seeking applications from experienced and qualified candidates to fill the full-time position of Chief Building Official / By-law Enforcement Officer / Facilities Manager.

The Chief Building Official / By-Law Enforcement Officer / Facilities Manager:

- will perform the statutory duties in accordance with the provisions of the Ontario Building Code, the Township's Construction, Demolition and Change of Use By-law and any other such by-laws that are designated by Council;
- will assure the structural soundness of buildings as well as the safety and accessibility of occupants in accordance with relevant legislation;
- will enforce municipal by-laws and provide public information to ensure the protection of residents, property and employees;
- will provide leadership and direction for the overall efficient and proper management of the Township's facilities.

Ideally the successful candidate would:

- possess and demonstrate knowledge and skills in building standards, trends, technology materials and practices, construction, engineering or architectural technology normally acquired at a College of Applied Arts and Technology;
- have or be eligible for membership in the Ontario Building Officials Association;
- carry the Certified Building Code Official designation;
- be qualified by the Ministry of Municipal Affairs and Housing as a Chief Building Official; and
- will have successfully completed the By-Law Compliance Enforcement and Investigative Skills Level 1 or equivalent.

A valid driver's license with a clean abstract is also required. The successful candidate will be required to use their own vehicle and be paid mileage.

The current salary range for this position is \$72,363 - \$84,656. A work week is 40 hours and there is an attractive benefit package.

A complete job description is available on the Township website by [clicking here](#). Interested candidates are invited to submit a covering letter and detailed resume including references, by 4:00 p.m. on January 25, 2019 to the undersigned.

We thank all applicants for their interest, however only those being considered for an interview will be contacted.

Christine Reed, CAO/Clerk-Treasurer, [clerk@addingtonhighlands.ca](mailto:clerk@addingtonhighlands.ca)  
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The Township of Addington Highlands is an Equal Opportunity Employer in accordance with the Accessibility for Ontarians with Disabilities Act, 2005 (AODA) and the Human Rights Code. The Township will provide accommodations throughout the recruitment, selection and/or the assessment process to applicants with disabilities.